

**WILSON SCHOOL BOARD
MEETING AGENDA
Monday August 7, 2017**

Wilson School District Strategic Vision Planks

*WSD Vision Plank 1 – Improve upon or expand Wilson’s portfolio to advance student success.
WSD Vision Plank 2 – Grow Wilson regionally or nationally.
WSD Vision Plank 3 – Increase organizational agility and capacity.
WSD Vision Plank 4 – Creative development of existing and new infrastructure.
WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.
WSD Vision Plank 6 – Control for fiscal accountability.*

CALL TO ORDER – Steve Ehrlich, Board President

ROLL CALL

PLEDGE TO THE FLAG

ANNOUNCEMENT – Attorney Miravich

PUBLIC PARTICIPATION - Agenda Items

COMMUNICATIONS –

- Thank you note from Jessica Wallace to Mr. Ehrlich

EXECUTIVE SESSION -

Approval of Minutes – July 17, 2017 (Voice Vote)

**1.0 TREASURER’S REPORT/INVESTMENT REPORT/GENERAL FUND
FINANCIAL REPORTS (No Items)**

2.0 PAYMENT OF BILLS: (Roll Call)

General Fund 16/17	\$ 644,864.37
General Fund 17/18	\$1,929,021.58

3.0 FINANCIAL REPORTS: (No Items)

4.0 Ratification/Approval of the following: (No Items)

5.0 Superintendent's Report (Personnel/Program Recommendations) (Roll Call)

5.1 Resignations/End of Service

Esmerelda Adames, Special Education Instructional Assistant, effective 8/3/17

Christi Baer, Child Care Substitute, effective 8/1/17

Adrian Blanco, Special Education Instructional Assistant, West Middle School, effective 7/28/17

Linda Braun, Cashier, Green Valley, effective 8/4/17

Robert Findora, Guidance Counselor, Southern, effective 9/29/17

Jamie Harner, Special Education Teacher, High School, effective 9/15/17

Kelly Malandra, 1st Grade Teaching Assistant, Green Valley, effective 7/19/17

Adam Mietelski, Math Teacher, High School, effective 9/15/17

Kathy Morris, Special Education Instructional Assistant, Green Valley, effective 7/25/17

Brandy Orr, Hourly Teacher, Whitfield, effective 8/2/17

Kris Rubright, Special Education Instructional Assistant, Whitfield, effective 7/27/17

Colleen Skoczen, Special Education Instructional Assistant, Shiloh Hills, effective 7/24/17

Marybeth Sterner, Speech Therapist, Whitfield, effective 9/28/17

Lisa Vietz, Behavior Specialist, effective 10/4/17

Alec Whitsett, Special Education Instructional Assistant, Shiloh Hills, effective 7/29/17

Ashley Young, First Grade Teaching Assistant, Cornwall Terrace, effective 7/17/17

5.2 Child Rearing Leave

Christy Austerberry, effective approximately 11/22/17 and returning 1/3/18

Kelly Choate, effective approximately 11/28/17 and returning 2/12/18

Lauren Peterson, effective approximately 10/3/17 and returning 12/13/17

5.3 Change of Status

Candy Althouse, Custodian (floater), to 1st Shift Custodian, Green Valley, no change in rate, effective 7/31/17 (replaces Zach Withelder)

Edna Carroll, Administrative Assistant to the Assistant Superintendent, to Administrative Assistant to the Superintendent, \$43,680/yr., effective 7/31/17 (replaces Cheryl Raffauf who transferred)

Kaila Dautrich, Substitute Teacher, to Preschool Head Teacher, full-time, \$14.61/hr., effective 8/9/17 (replaces Ashleigh Kochel who resigned)

Joanne Goss, Autistic Support Instructional Assistant, Cornwall Terrace to Learning Support Instructional Assistant, Cornwall Terrace, \$12.77/hr., no change in hours, eff. 8/28/17 (replacing Julia Braun who resigned)

Lori Metri, Special Education IA, High School, to Special Education IA, Spring Ridge, no change in rate or hour, effective 8/28/17 (replacing Melissa Wild who resigned)
Brandy Orr, Hourly Teacher, Spring Ridge, to Hourly Teacher, Whitfield, no change in rate or hours, effective 8/28/17 (position transferred from Spring Ridge to Whitfield)

Diane Valenti, Food Service Worker, West to Lead Food Service Worker, Green Valley, \$11.54 per hour, 26.25 hours per week, effective 8/16/17 (replacing Elizabeth Hartman who is transferring)

Gabriella Wertheim, Child Care Assistant, Berkshire Heights to Child Care Substitute, \$11.54/hr., effective 7/26/17

Zachary Withelder, 1st Shift Custodian, to Custodian- Split Shift, West Middle School, no change in rate, effective 7/31/17 (replaces Candy Althouse)

Angela Wright, Special Ed. IA, Conrad Weiser Decisions to Special Ed, IA, West, no change in rate, effective 8/28/17 (replacing Adrian Blanco who resigned)

5.4 Support Staff

Mary Derrer, Child Care Preschool Assistant, Berkshire Heights, 25 hours/week, \$11.54/hr., effective 8/21/17 (replaces Gabriella Wertheim)

Michelle Frederick, Child Care Preschool Assistant, 28.75 hours/week, \$11.54/hr., effective 8/21/17 (replaces Irene Becker)

Cheyenne Immel, Child Care School Age Assistant, 25 hours/week, \$11.54/hr., effective 8/21/17 (replaces Patience Murray)

Kimberly Moonan, Child Care School Age Supervisor, Spring Ridge, 29.5 hours/week, \$14.61/hr., effective 8/21/17 (replaces Rebecca Cunnius, who replaced Kathleen Wealand, she became a School Age Assistant)

Timothy Morrow, 2nd Shift Custodian, Shiloh Hills, 12.97/hr., effective 8/7/17
(replaces Xavier Tolentino who transferred)

Ashley Watts, Child Care Preschool Assistant, 10 hours/week, \$11.54/hr., effective
8/21/17 (replaces Nicole Lecatsas)

5.5 Professional Hires

Christina Boucher

Education

Masters in Secondary Education, St. Joseph University

Experience

Math and Physics Teacher, Upper Merion Vantage Academy

Degree, Credit Year, Salary

B, CY 1, \$44,000

Assignment

Math Teacher, LTS, 2017-2018 School Year, effective 8/23/17 (replaces Adam
Mietelski who resigned)

Erin Keller

Education

Masters in Restorative Practices, Institute for Restorative Practices

Experience

6th Grade Teacher, Reading School District

Degree, Credit Year, Salary

M, CY 1, \$52,286

Assignment

Special Education Teacher, High School, effective 8/23/17 (replaces Cindy Cifrese
who retired)

Stephanie Kershner

Education

Masters of Education, English as 2nd Language, University of Turabo, September 2011. Elementary Ed, Kutztown University, May 2007

Experience

Elementary Teacher, Reading School District, 2007- Present

Degree, Credit Year, Salary

M, CY 3, \$54,389

Assignment

Grade 4, Shiloh Hills Elementary, effective 8/23/17 (replaces Stephanie Billman who transferred)

5.6 Extended School Year

Pam Grant, ESY IA, \$14.03/hr., effective 7/1/17- 7/29/17

5.7 Extracurricular

Brandon Boyer, Community Swim Lesson Instructor, \$7.75/hr.

John Spleen, Girls Lacrosse Camp, \$975.00

William Waldron, Boys Lacrosse Camp, \$1645.00

6.0 Consent Items (Voice Vote)

6.1 Accept with gratitude the following donation:

A Mackie 1604-VLZ Pro mixer from the Spring Township Police, estimated value \$250.

Roll Call

7.0 Human Resources (Roll Call)

7.1 Request authorization for the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the August 7, 2017 Board meeting with action to be ratified by the Board of Education at the next official meeting.

- 7.2 Request approval to increase** Catherine Reber's Building Secretarial Training hours from the previously approved 30 hours to 35 hours.

8.0 Pupil Services (Roll Call)

- 8.1 Request permission** to contract with BCIU, to provide programs and services to special education students as listed in Schedule A of the contract, at a cost of \$185,550.00 for the 2017-2018 school year.
- 8.2 Request permission to approve** the adoption of a Settlement Agreement and Release to establish an education fund to be held and managed by the district in the amount of thirty-five thousand dollars (\$35,000.00) for legitimate educational expenses. To settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the District.
- 8.3 Request permission to contract** with New Story, to provide educational services to two special education students at the per diem rate of \$280 per day, beginning 8/28/17 and ending 6/7/18.
- 8.4 Request permission to contract** with New Story, to provide educational services to one special education student at the per diem rate of \$299 per day, beginning 8/28/17 and ending 6/7/18.
- 8.5 Request permission to contract** with New Story, to provide educational services to two special education students at the per diem rate of \$380 per day, beginning 8/28/17 and ending 6/7/18.
- 8.6 Request permission** to contract with Sweet, Stevens, Katz & Williams LLP, to provide legal consultation services to the district pertaining to special education during the 2017-2018 school year for the sum of twenty-five thousand two hundred dollars (\$25,200.00).

9.0 Technology & Media (Roll Call)

- 9.1 Request approval** to enter into a 48-month lease for (4) copiers located in Lower House L302, Upper House rooms E218 and E313, and Whitfield office. Total lease for the (4) copiers, \$546/month.

10.0 Operations (Roll Call)

- 10.1 Request approval** for a change order to the Southern Middle School Track Project contract, Change Order #1 – Field Turf – an increase of \$14,072.00

- 10.2 Request approval** of the roofing contract for Lower Heidelberg Building through Roof Connect National Roofing Services at a cost of \$264,000.00.
- 10.3 Request approval** of the roofing contract for the Administration Building and the High School B Wing through Roof Connect National Roofing Services at a cost of \$377,300.00.
- 10.4 Request approval** to advertise for bids for the Performance-Bases Energy/Operations Cost Reduction Program to cover various HVAC projects throughout the district.

11.0 Finance (Roll Call)

- 11.1 Request approval** to remove Steve Keifer's name and replace with Dr. Richard Faidley, as a signer on all District bank accounts.
- 11.2 Request approval** of IDEA-B agreement with BCIU in the amount of \$962,599.02 to be used for special education costs in the 2017-18 fiscal year.
- 11.3 Request approval** of Amended Resolution Ratifying Tax Assessment Appeals and authorizing further action by the Solicitor and Business Office (attached).

12.0 Curriculum and Staff Development (Roll Call)

- 12.1 Request approval** for Dr. Richard Faidley to be named as the authority directed to sign all contracts, agreements, grants, and/or licenses, with the Pennsylvania Department of Education through the E-Grant system, effective 7/18/2017.

13.0 Transportation (No Items)

14.0 Food/Cafeteria (No Items)

15.0 Child Care (No Items)

16.0 Extra-Curricular (Roll Call)

- 16.1 Request permission** to approve the updated 2017/18 Fall Help Rates as attached. This has been updated to include the rates for Security for Water Polo.
- 16.2 Request permission** to approve the 2017 Fall Coaches Salaries/Stipends as attached. The 2016 stipend amounts listed to be amended and approved at a later date.

17.0 Policies (No Vote – First Reading)

17.1 First reading of the following revised policy:
Pol. #808 - Food Services

17.2 First reading of the following revised policy:
Pol. #808.1 Free/Reduced-Price Meals

18.0 Miscellaneous (Roll Call)

18.1 Request to grant permission to Ed Kopicki of Systems Design Engineering, Inc., to obtain aerial images and video of the Green Valley Elementary and Wilson West Middle Schools for use for marketing/ advertising purposes for the 175th Anniversary of Lower Heidelberg Township.

COMMITTEE AGENDA ITEMS

COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Berks County I.U. Board Representative (Mrs. Reid)

Berks E.I.T. Representative (Mrs. Schlosman)

Curriculum Committee Chairman (Mrs. Reid)

Extracurricular Committee Chairman (Mr. Wolf)

Facilities Committee Chairman (Mr. Nigrini)

Finance Committee Chairman (Mr. Ehrlich)

Human Resources Committee Chairman (Mr. Hopp)

Legislative/PA School Board Assn. Representative (Mr. Martin)

Public Relations Chairman (Mr. Hart / Ms. Troutman)

Education Foundation Report (Mr. Nigrini / Ms. Troutman)

Technology Chairman (Dr. Chmielewski)

Student Outreach

Solicitor (Mr. Miravich)

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS